**CCSD School**:       **School Code**:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **STUDENT INFORMATION** | | | | |
|  | |  |  | |
| **Last Name** | |  | **First Name** | |
|  |  | | |  |
| **Grade Level** | **Date of Birth** | | | **Student Number** |

* **Please provide ALL foreign transcripts to the Clark County School District for evaluation of high school credits (grades 9–12).**
* **Provide original documents and translations (if applicable) to the registrar who will make COPIES to be attached to this form.**
* **Submit ALL documents, foreign transcripts, and applicable translations together for evaluation. Transcripts will only be evaluated once.**
* **High school credits are issued for courses completed between 9th and 12th grades. Primary schooling records are not necessary and will not be used for evaluation purposes.**
* **Any questions regarding evaluated transcripts must be submitted during the same academic year the transcript was evaluated.**
* **The evaluation process should take approximately 1 to 5 weeks. Your school registrar will receive the evaluation results via e-mail.**
* **Incomplete forms and/or documentation will be returned to the school registrar.**

     

**Parent Signature Date**

**Student Signature Date**

**CCSD School:**   **School Code:**

**Student Name:**

**Student Number:**   **Date of Birth:**

**List each grade the student has attended in school. Please begin with the first Grade/Year of Elementary.**

**Example**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name of Institution**  Benito Juárez Primary | **Grade Level**  1st | **Age**  6 | **City, State & Country**  Guadalajara, Jalisco, México | **School Year**  2012–2013 |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Name of Institution** | **Grade Level** | **Age** | **City. State & Country** | **School Year** |
| **1** |  |  |  |  |  |
| **2** |  |  |  |  |  |
| **3** |  |  |  |  |  |
| **4** |  |  |  |  |  |
| **5** |  |  |  |  |  |
| **6** |  |  |  |  |  |
| **7** |  |  |  |  |  |
| **8** |  |  |  |  |  |
| **9** |  |  |  |  |  |
| **10** |  |  |  |  |  |
| **11** |  |  |  |  |  |
| **12** |  |  |  |  |  |

**The student’s placement is temporary until transcript is evaluated.**

**Parent Signature Student Signature**

**Parent Phone Number Student Phone Number (if applicable)**

**Date Date**

Program and School Information

|  |  |
| --- | --- |
| 1. Did you attend school last year? | No  Yes |
| 1. Were you studying English in your last school? | No  Yes |
| 1. How many years have you studied English? | 1–2  3–4  5–6  More than 7 |
| 1. How proficient are you in speaking English? | I do not speak English.  I speak English at a beginning level.  I speak English at an intermediate level.  I speak English at a proficient level. |
| 1. How proficient are you in **reading** and **writing** English? | I do not read and write English  I read and write English at a beginning level.  I read and write English at an intermediate level.  I read and write English at a proficient level. |
| 1. What math classes have you taken? | Algebra  Geometry  Advanced Algebra  Trigonometry  Calculus |
| 1. During which school year did you take Physical Education (PE)? | 09th Grade  1–3 Hours/Week  4–5 Hours/Week  10th Grade  1–3 Hours/Week  4–5 Hours/Week  11th Grade  1–3 Hours/Week  4–5 Hours/Week |

Transcript(s) Provided to School Registrar (Check all that Apply):

|  |  |  |  |
| --- | --- | --- | --- |
| **9th Grade Student** | **10th Grade Student** | **11th Grade Student** | **12th Grade Student** |
| 8th grade transcript | 9th grade transcript | 09th grade transcript | 09th grade transcript |
|  |  | 10th grade transcript | 10th grade transcript |
|  |  | Unable to obtain **ALL**  transcripts | 11th grade transcript |
|  |  |  | Unable to obtain **ALL**  transcript |